

**F.No. M-21012 /25/2019-TECH**  
**Government of India**  
**Cabinet Secretariat**  
**National Authority Chemical Weapon Convention**

1<sup>st</sup> Floor, Chanakya Bhawan, Chanakya Puri  
New Delhi, Dated 06<sup>th</sup> August 2019

**OFFICE MEMORANDUM**

Subject:- Call for nominations for a training Table Top Exercise on Chemical emergency Response (TTX 2019) from Asian States Parties under the chemical weapons convention (CWC) to be held in Nusa Dua, Indonesia from 29 October to 1 November 2019-regarding.

Please find enclosed herewith a copy of International Cooperation Assistance Division, Technical Secretariat (TS), Organization for prohibition of Chemical Weapon (OPCW) Note No. L/APB/220090/19 Dated on 18<sup>th</sup> July 2019, seeking nominations on the above mentioned subject.

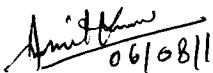
2. It is therefore requested that, nomination of suitable, qualified and experienced Officer of an appropriate level along with below-mentioned documents may be sent to this office latest by **30<sup>th</sup> August 2019**. The applicant needs to send application adhering, as per revised guidelines of NACWC available on website ([www.nacwc.nic.in](http://www.nacwc.nic.in)). The Head of the concerned Department/Organization may also certify that the applicant is clear from vigilance angle and no departmental proceeding against him is contemplated.

3. It is further informed that, the said course is purely technical in nature and is meant for the personal involved in emergency management, development of an emergency response system and/or members of the first response teams. Only nomination with the complete set of application documents (viz. Nomination form; a brief presentation based on applicants experience on current international procedures for response to an emergency situation, practice and policies with suggestions to its improvement; Up-to-date Curriculum Vitae, Valid Passport Copy with complete personal identification information; Vigilance and Departmental clearance & Annexes as per revised guidelines) will be considered. Applicants who have already participated in the above programme previously will not be considered for the course. After attending the course the participant has to submit a presentation and workshop report to NACWC.

4. It is further informed that, the 'Revised Guidelines for OPCW sponsored Events' issued and hosted on the NACWC website, must be followed while forwarding the nomination to this office.

Enclosure: As above

Your's Sincerely

  
06/08/19

Dr Amit Kumar

Technical Officer

Tel. +91-11-24675524

Fax.- +91-11-24675767

Email-dramit.cabsec@gov.in

To,

1. The Joint Secretary (Disaster Management), Hall 'B' 3<sup>rd</sup> Floor, NDCC – II Building, Jai Singh, Road, New Delhi – 110001, Phone - 011 – 23438096, Email: [jsdm@nic.in](mailto:jsdm@nic.in)
2. The Joint Secretary (Army Head Quarters, Ministry of Defence, 97, South Block, New Delhi – 110011, Tel- 01123011410, Email- [jsg@nic.in](mailto:jsg@nic.in)
3. Joint Secretary Internal Security-1, Room no. 110, Ministry of Home Affairs, North Block, New Delhi-110001, Email- [jsis@mha.gov.in](mailto:jsis@mha.gov.in)
4. The Director General (Life Sciences) Defence Research & Development Organization, Room No. 338, DRDO Bhawan, New Delhi – 110011, Phone 011-23014873, 23016976, Fax: 011-23014259, Email – [dglis@hqr.drdo.in](mailto:dglis@hqr.drdo.in)



ORGANISATION FOR THE PROHIBITION OF CHEMICAL WEAPONS

OPCW  
Johan de Wittlaan 32  
2517 JR The Hague  
The Netherlands  
Telephone +31-70-4163300  
Fax +31-70-3063535  
[www.opcw.org](http://www.opcw.org)

The Hague, 18 July 2019  
L/APB/220090/19

Dear Sir/Madam,

I am pleased to extend to you an invitation to nominate a representative of your country to attend a regional Table Top Exercise on Chemical emergency Response (TTX 2019) which will be held in Nusa Dua, Indonesia from 29 October to 1 November 2019, this event is part of the capacity building program under Article X of the CWC and jointly organised by the Technical Secretariat of the Organisation for the Prohibition of Chemical Weapons and the Government of Indonesia.

The main focus of this TTX will be on operational and procedural aspects of Response, consequence management and international assistance in the case of a major chemical incident, in the light of the relevant OPCW decisions and policies on response to incidents involving chemical warfare agents or other toxic chemicals and provision of assistance. Its objective is to support States Parties in the region to exercise operational frameworks, policy making, communication and information sharing, at national, regional and international levels, in order to ensure effective response and facilitate the provision of international assistance in case of chemical incidents.

Specific exercise objectives include:

- Exercise and assess national/regional and international procedures for response to an emergency situation
- Identify stakeholders and relevant decision-makers
- Exercise information flow in an emergency situation
- Exercise the OPCW- TS capabilities to respond to a request for assistance under Article X and its decision making process on provision of assistance;
- Focus on coordination of assistance between relevant international organisations and from other States Parties;
- Practice co-operation in consequence management during a major chemical incident.

Given the purpose of the TTX 2019 and its focus, all participants should be personnel involved in emergency management, development of an emergency-response system and/or members of the first response teams in their respective country.

The Secretariat expects to be able to sponsor the attendance at the workshop of a limited number of participants from States Parties. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel, medical insurance, accommodation, and meals, and will provide a limited subsistence allowance to cover sundry expenses. Further details regarding accommodation, the course venue, and transport will be issued to all confirmed participants at a later date.

Participants are expected to arrive in Indonesia on Monday, 28 October and depart no later than Saturday 2 November 2019.

TTX 2019 will be conducted in English, and no interpretation services of any kind will be provided. Participants are therefore expected to have a good oral and written command of English.

Interested applicants are invited to register their nomination online through EVENTUS no later than **13 September 2019**. The EVENTUS registration link is accessible via the OPCW website at: <http://apps.opcw.org/eventus>.

Please note that all the questions denoted with (\*) need to be answered and endorsement letter from the National Authority (Annex II) had to be uploaded in order for nomination to be received and for the candidate to be considered for this event. Those who have been selected to participate will be contacted no later than two weeks after the submission deadline. Applicants who, for technical reasons, are unable to submit their application online via Eventus are requested to send the nomination form (Annex I) along with an endorsement letter from the National Authority to [EmergAssistBr@opcw.org](mailto:EmergAssistBr@opcw.org).

Further details will be issued at a later date. Information may be obtained from the Assistance and Protection Branch. The contact person is Mr Victor Correia (telephone +31 (0)70 416 3430, email [victor.barros-correia@opcw.org](mailto:victor.barros-correia@opcw.org)).

Sincerely



Shahriar Khateri  
Acting Head, Assistance and Protection Branch

To: National Authorities of the States Parties of the Asian region \*  
Cc.: Permanent Representations of the States Parties of the Asian region \*

\* Afghanistan, Bahrain, Bangladesh, Bhutan, Brunei, Cambodia, China, Cook Islands, Cyprus, Fiji, India, Indonesia, Iran, Iraq, Japan, Jordan, Kiribati, Kuwait, Laos, Lebanon, Malaysia, Maldives, Marshall Islands, Micronesia, Mongolia, Myanmar, Nauru, Nepal, Niue, Oman, Pakistan, Palau, Papua New Guinea, Philippines, Qatar, Republic of Korea, Samoa, Saudi Arabia, Singapore, Solomon Islands, Sri Lanka, Syria, Tajikistan, Thailand, Timor-Leste, Tonga, Turkmenistan, Tuvalu, United Arab Emirates, Uzbekistan, Vanuatu, Viet Nam, Yemen.

## Annex I

### NOMINATION FORM

Please submit the completed form **by 13 September 2019** to:  
 The Director, International Cooperation and Assistance Division, OPCW  
 Attention: Assistance and Protection Branch  
 Fax: + 31 (0)70 416 3209; e-mail: [EmergAssistBr@opcw.org](mailto:EmergAssistBr@opcw.org)

SUBJECT OF THE EMAIL: TABLE TOP EXERCISE 2019

**Please type or use BLOCK LETTERS.**

|     |                                                                  |                                                                                    |                                 |      |
|-----|------------------------------------------------------------------|------------------------------------------------------------------------------------|---------------------------------|------|
| 1.  | Family name of nominee*                                          |                                                                                    |                                 |      |
| 2.  | First name(s)*                                                   |                                                                                    |                                 |      |
| 3.  | Date of birth                                                    | Day                                                                                | Month                           | Year |
| 4.  | Citizenship                                                      |                                                                                    |                                 |      |
| 5.  | Gender                                                           | Male <input type="checkbox"/>                                                      | Female <input type="checkbox"/> |      |
| 6.  | Passport number                                                  |                                                                                    |                                 |      |
| 7.  | Date of issue                                                    | Day                                                                                | Month                           | Year |
| 8.  | Expiry date                                                      | Day                                                                                | Month                           | Year |
| 9.  | Place of issue                                                   |                                                                                    |                                 |      |
| 10. | Areas of expertise                                               |                                                                                    |                                 |      |
| 11. | Employer                                                         |                                                                                    |                                 |      |
| 12. | Position                                                         |                                                                                    |                                 |      |
| 13. | Contact address<br>(Please do not give a post-office box number) | Street                                                                             |                                 |      |
|     |                                                                  | Number                                                                             | Post code                       |      |
|     |                                                                  | City                                                                               |                                 |      |
|     |                                                                  | Country                                                                            |                                 |      |
| 14. | E-mail address                                                   |                                                                                    |                                 |      |
| 15. | Telephone numbers, including country and city codes              | Home                                                                               |                                 |      |
|     |                                                                  | Work                                                                               |                                 |      |
|     |                                                                  | Mobile                                                                             |                                 |      |
| 16. | City of Departure                                                |                                                                                    |                                 |      |
| 17. | Has the nominee previously taken part in other OPCW activities?  | Yes <input type="checkbox"/> No <input type="checkbox"/><br>If so, when and where? |                                 |      |
| 18. | Is sponsorship a condition of participation?                     | Yes <input type="checkbox"/> No <input type="checkbox"/>                           |                                 |      |

\* The first name and the surname should be written as it appears in the passport

## **Annex II**

### **REGIONAL TABLE TOP EXERCISE ON CHEMICAL EMERGENCY RESPONSE (TTX 2019) FOR ASIAN STATES PARTIES NUSA DUA, INDONESIA, 29 OCTOBER - 1 NOVEMBER 2019**

#### **ENDORSEMENT BY THE NATIONAL AUTHORITY**

This form must be signed, duly sealed, and uploaded while submitting your application online (<https://apps.opcw.org/eventus> )

**Please type or use BLOCK LETTERS**

I, \_\_\_\_\_, Head/Chief Coordinator  
of the National Authority of the State Party of  
\_\_\_\_\_, on behalf of the Government of  
\_\_\_\_\_, hereby endorse the nomination of Mr/Ms  
\_\_\_\_\_, holding the  
position/designation of \_\_\_\_\_  
in the Office/Division/Branch of \_\_\_\_\_,  
as indicated in the attached nomination form, for participation in the regional TTX on  
chemical emergency response , which will take place from 29 October to 1  
November 2019 in Nusa Dua, Indonesia.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Official seal of the Organisation: