

No. M-21012/1/2020-TECH
भारत सरकार / Government of India
मंत्रिमंडल सचिवालय / Cabinet Secretariat
राष्ट्रीय प्राधिकरण रासायनिक हथियार समझौता / National Authority Chemical Weapons Convention

प्रथम तल, चाणक्य भवन/ 1st Floor, Chanakya Bhavan
चाणक्य पुरी, नई दिल्ली-21/ Chanakya Puri, New Delhi-110021
Dated the October, 2025

OFFICE MEMORANDUM

Subject: Invitation apply for an Executive Programme on Integrated Chemicals Management to be held in Seoul, Republic of Korea from 16th to 18th December, 2025 – reg.


The undersigned is directed to refer to Technical Secretariat's Note No. S/2450/2025 dated 20th October, 2025 (**copy enclosed**), seeking nominations on the above-mentioned subject.

2. The NACWC being the national focal point seeks nominations of suitable and qualified candidates having at least 10 years of experience in areas including but not limited to chemical industry, chemical industry associations, academia, governmental agencies regulating chemicals and other relevant areas, along with relevant documents, following the 'Guidelines for the OPCW sponsored events' issued by NACWC. The same may please be sent to this office latest by 12th November, 2025 through online portal - OPCW Training Management System (<https://training.nacwc.gov.in/Login.aspx>).

3. The Head of the concerned Department/Organization may also certify that the applicant is clear from vigilance angle and no departmental proceeding against the nominee is contemplated or inquired into. Further, it may also please be ensured that nominated individuals have good command of English, both written and oral.

4. Applicant(s) who have already participated in the similar previous programme(s) may not be considered for the course. After attending the course, nominated individuals shall be expected to make a report and a brief presentation to the National Authority.

Encl.: 1


(Vivek Prakash)
Under Secretary & HoO
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To

1. The Chairman, Defence Research & Development Organization (DRDO), DRDO Bhawan, Vijay Chowk Area, Central Secretariat, New Delhi – 110004.
2. The Director General, Council of Scientific and Industrial Research (CSIR) & Secretary, Department of Scientific and Industrial Research (DSIR), Anusandhan Bhawan, 2 Rafi Ahmed Kidwai Marg, New Delhi – 110001.
3. The Director General, Indian Council of Agricultural Research (ICAR), Krishi Bhawan, Raisina Road, Opposite Rail Bhawan, New Delhi – 110001.
4. The Vice Chancellor, Harcourt Butler Technical University, Nawabganj, Kanpur, Uttar Pradesh – 208002.

5. The Director, Indian Institute of Technology – Gandhinagar, Palaj, Gandhinagar, Gujarat – 382355.
6. The Director, Indian Institute of Technology – Guwahati, Surjyamukhi Road, North Amingaon, Guwahati, Assam – 781039.
7. The Director, Indian Institute of Technology – Hyderabad, IITH Road, Near NH-65, Sangareddy, Kandi, Telangana – 502285.
8. The Director, Indian Institute of Technology – Indore, Khandwa Road, Simrol, Madhya Pradesh – 453552.
9. The Director, Indian Institute of Technology – Jodhpur, NH-62, Surpura Bypass Road, Karwar, Rajasthan – 342030.
10. The Director, Indian Institute of Technology – Kanpur, Kalyanpur, Kanpur, Uttar Pradesh – 208016.
11. The Director, Indian Institute of Technology – Kharagpur, Kharagpur, West Bengal – 721302.
12. The Director, Indian Institute of Technology – Madras, Indian Institute of Technology, Chennai, Tamil Nadu – 600036.
13. The Director, Indian Institute of Technology – Mandi, Parashar Road, Tehsil Sadar, Near Kataula, Kamand, Himachal Pradesh – 175005.
14. The Director, Indian Institute of Technology – Patna, Bihta, Patna, Bihar – 801103.
15. The Director, Indian Institute of Technology – Roorkee, Roorkee-Haridwar Highway, Roorkee, Uttarakhand – 247667.
16. The Director, Indian Institute of Technology (BHU) – Varanasi, Uttar Pradesh – 221005.
17. The Director, Indian Institute of Science (IISc), C.V. Raman Road, Bengaluru, Karnataka – 560012.
18. The Director, Indian Institute of Technology – Bhubaneswar, Argul-Jatni Road, Kansapada, Odisha – 752050.
19. The Director, Defence Research & Development Establishment (DRDE), Jhansi Road, Gwalior – 474002. (Old Campus: Tansen Road, Gwalior – 474002.)
20. The Director, Indian Institute of Chemical Technology (IICT), Uppal Road, IICT Colony, Tarnaka, Hyderabad, Telangana – 500007.
21. The Director, Institute of Pesticide Formulation Technology (IPFT), HSIDC, Sector-20, Udyog Vihar, Opposite Ambience Mall, Gurugram – 122016.
22. The Director, National Chemical Laboratory, Dr. Homi Bhabha Road, Pune, Maharashtra – 411008.
23. The Director, Indian Institute of Technology – Bombay, Main Gate Road, IIT Area, Powai, Mumbai, Maharashtra – 400076.
24. The Director, Indian Institute of Technology – Delhi, IIT Delhi Main Road, IIT Campus, Hauz Khas, New Delhi – 110016.
25. The Director, North East Institute of Science & Technology (Formerly Regional Research Laboratory), Jorhat, Assam – 785006.
26. The Director, CSIR-Indian Institute of Petroleum, Mohkampur, Dehradun, Uttarakhand – 248005.



NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS FOR AN EXECUTIVE PROGRAMME
ON INTEGRATED CHEMICALS MANAGEMENT
SEOUL, THE REPUBLIC OF KOREA
16 – 18 DECEMBER 2025**

PURPOSE OF THE COURSE

1. The Technical Secretariat of the OPCW (the Secretariat) wishes to inform Member States that it will organise an Executive Programme on Integrated Chemicals Management, which will be held in Seoul, the Republic of Korea, from 16 to 18 December 2025.
2. The programme is open to chemical engineers, chemists, and relevant government, industry, or other professionals who have managerial and leadership responsibilities in producing, processing, handling or regulating chemicals.
3. Aligned with Article XI of the Chemical Weapons Convention (the Convention), the programme aims to promote the peaceful application of chemistry with a focus on integrated chemicals management within the chemical industry. The programme will serve as a platform for sharing best practices and fostering dialogue on effective approaches to integrated chemicals management.

STRUCTURE OF THE PROGRAMME

4. This programme will raise awareness about the risks posed by commercially available dual-use chemicals and promote appropriate risk management strategies. It will facilitate exchanges of best practices among the participating experts on relevant integrated chemicals management such as chemical safety and security management, chemical waste management, and the influence of emerging technologies including artificial intelligence on the chemical industry. Moreover, the programme will encourage coordination among the represented sectors of the chemical industry, and explore ways to strengthen cooperation between industry partners, national focal points, and the Secretariat to enhance partnerships and international cooperation efforts. A detailed programme agenda will be shared with the selected participants at a later stage.

SPONSORSHIP

5. The Secretariat will sponsor a limited number of participants. For sponsored participants, the Secretariat will cover the costs of travel, meals, and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. The Secretariat will also arrange and pay for accommodation for sponsored participants. A letter with the detailed programme agenda and information on the venue will be sent to all sponsored and registered participants in due course.



6. The Secretariat also encourages Member States to nominate participants who do not require sponsorship.

ELIGIBILITY REQUIREMENTS AND SELECTION PROCEDURE

7. The Secretariat will select participants according to the following criteria:
 - (a) Required: Applicants must have at least 10 years of progressively responsible work experience in areas including but not limited to the following: the chemical industry, governmental agencies regulating chemicals, chemical industry associations, academia, and other relevant areas.
 - (b) Desirable: It is advantageous if applicants have experience in chemical plant operation, process safety, health, safety, and environment, and any other operational matters at a managerial level, or experience in developing policies and procedures for chemical safety and security management, among other areas.

APPLICATION PROCEDURE

8. Interested applicants are invited to apply online through Eventus, the OPCW event management system (<https://eventus.opcw.org>), no later than 20 November 2025. Applicants should create an account in the Eventus system and then register for the programme. Please note that all questions marked with an asterisk (*) in the online form must be answered for the candidate to be considered for this event. Applicants must include a complete curriculum vitae, as well as a copy of the biographical data pages of their passport.
9. Applications must be reviewed and endorsed electronically in the Eventus system by the respective National Authorities; this will be followed by a final review and selection by the Secretariat. In case interested applicants have difficulties in submitting their applications online via Eventus, they are requested to send an email explaining the problem to icb@opcw.org, stating the name and location of the event in the subject line of the message.
10. Each application should specify whether sponsorship is a condition of the nominee's participation. Member States are welcome to nominate participants for whom sponsorship is not required. The Secretariat strongly encourages applications from qualified women candidates. Only selected candidates will be notified by the Secretariat.

ADMINISTRATIVE AND LOGISTICAL INFORMATION

11. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. It will purchase tickets and send them to participants. To keep the Secretariat's costs to a minimum, participants are expected to arrive no earlier than Monday, 15 December 2025 and to depart no later than Friday, 19 December 2025. The agreement of the Secretariat is required for any changes to arrival and departure dates. The Secretariat will not cover expenses unrelated to the programme or those that result from changes to travel arrangements that it has not authorised. Sponsored participants must bear all costs arising from changes they make, including cancellations, once the Secretariat has purchased tickets. Participants who have not been sponsored are requested to make their own travel and accommodation arrangements.

12. Participants are requested to obtain any necessary visas (including transit visas) before travelling to the event. When applying for an entry visa, they should present a copy of the acceptance letter from the OPCW to the Embassy or Consulate of the Republic of Korea.
13. The programme will be conducted entirely in English. All participants are therefore expected to have a good written and oral command of the language.
14. Additional information about the programme may be obtained from the International Cooperation Branch of the International Cooperation and Assistance Division of the OPCW. The OPCW contact persons for the workshop are Mr Taeon Kim, Programme Officer (taeon.kim@opcw.org) and Ms Rufaro Kambarami, Project Assistant (rufaro.kambarami@opcw.org).

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